

**“Before and After” Study: Kickoff Meeting**  
**Thursday, August 21, 2008**  
**Lobby Conference Room, 10:00 – 11:15am**

**Attendees:**

<b>Name</b>	<b>Agency</b>
Kenneth Banao	RTD
Phyllis Kurio	RTD
Mark Garrity	PB
Bruce Nagao	RTD
Michael Omohundro	PB
Kathy Sokugawa	DPP
Faith Miyamoto	RTD
Susan Robins	RTD/InfraConsult
Carolyn Elizarde	PB/LKG
Melissa Foreman	PB
Lawrence Spurgeon	PB

**Purpose of the Meeting**

Discuss “Before and After” (BA) Plan and Report with a focus on identification, collection and location of data and sources.

**Agenda**

- I. Introductions
- II. Summary of Purpose & Need Study
- III. Purpose of Ray Sosa Visit
- IV. Data Sources and Contacts

**Meeting Notes**

1. Brief Explanation of BA report and FTA requirements.
2. Purpose of Meeting
  - More discussion may be necessary regarding focus on the 1<sup>st</sup> phase or the whole alignment opening for the BA report. (e.g. 2012 or 2019).
  - Spreadsheet was referenced as a tool for the meeting discussion (see attached), as well as a way to document the location and contact departments of the data for future versions of the report.
    - Summary page of data requirements
    - Detailed page of data requirements
    - Suggested spreadsheet changes in meeting:
      - Be specific regarding “Date of Data”, not Source Date of Data
      - “Source / Location of Data” columns should be separated to: “Source of Data” and “Location of Data”
      - Contact column needs to include Department Name
      - Add Households (HHs) as a separate category to be included in “Other Data Considerations”
3. Explanation of Ray Sosa and his role, tasks, and needs
  - Mr. Sosa’s task is to develop the BA Plan, which will provide direction for completing the BA report.
  - His need to locate and communicate with agency contacts regarding data

4. PB's expected role is to produce an initial BA report (first version) prior to entry into PE.
5. Question came up as to where the data will be housed, and maintenance of it.
6. The majority of data seems to be maintained by Steve Young with the City and County of Honolulu. His group provides data/support to O'ahu MPO on a scheduled basis.
7. Specific distance for some of the data may be difficult to reproduce or locate. For example, it seems population and employment is maintained at the TAZ level. Therefore, ½ mile analysis may require some calculation (similar to EIS analysis).
  - Block or Block Group geography might be available for O'ahu TAZ areas.
  - Possible solution is to use 'ranges'; similar to the Denver BA report.
8. Landuse is currently 1998 or 2000 data. It is not complete information.
  - Landuse is an optional criteria that could be used to determine
    - If development is improving due to the improved transit system?
    - Is gentrification occurring?
  - Non-objective developer surveys are completed and reported annually.
9. It was mentioned Low Income = 80% of median income; City and County consider Affordable Housing to be 120% of median, while State considers Affordable Housing to be 140% of median.
  - Should Low Income HHs be evaluated in the BA report? Is the O'ahu MPO Environmental Justice data required in the BA report?
10. Economic Development (ED) was not on spreadsheet during the meeting. Zoning may be more relevant for the BA report.
  - existing zoning is available
  - future zoning will be available soon
  - missing ED information from spreadsheet (rest of the cells were blank):

Data Category	Specific Data Needed
<b>Economic Development</b>	<b>Value by Landuse Type</b>
<i>Existing Development</i>	Amount and Type of development within 1miles radius of stations
<i>Projected Development</i>	Amount and Type planned and projected development projects (ie. TOD) within 1/2 radius of stations
<i>Projected Development</i>	Amount and Type planned and projected development projects (ie. TOD) within 1/2 radius of stations (not in LR Economic Development Plans)

#### 11. Initial Contact Names and Departments

- Department of Community Services Point-Of-Contact (POC), Randy Wong or Gary Kurokawa for Low Income households
- Department of Budget and Fiscal Services POC, Randy Wong or Kaito, for Property Values
- Department of Planning and Procurement POC, Steve Young, handles Population, Employment, Land Use and Household data
  - May have a formula for property development information
- Judy Aranda is the POC for the study
- Faith is the communications liason for agency POCs for BA data collection and other agencies; such as with Kathy at DPP.